

EL DIAMANTE HIGH SCHOOL MUSIC DEPT.

BY LAWS

ARTICLE I

- Section 1. **Name:** This Corporation shall be known as the El Diamante Instrumental Music Boosters.
- Section 2. **Philosophy:** The El Diamante High School Music Boosters is a support organization for the instrumental music programs. Our purpose is to provide support to the Music Director and students of the Music Department, and to help in organizing structured fundraisers and other support activities for the department.

ARTICLE II

- Section 1. **Membership:** The membership of the Boosters shall consist of parents or guardians of band and orchestra members and other individuals who are active supporters of the organization.
- Section 2. **Death:** Upon the death of a member, the membership shall cease.

ARTICLE III

- Section 1. **Board:** The general management of the affairs of the Boosters shall be vested in the Board of Directors, who shall be elected, as provided in the Section 1 of Article, V of these Bylaws.
- Section 2. **Officers:** The officers of the Boosters shall consist of a President, Vice President, Secretary, Treasurer, Public Relations Officer, Historian, Director of Fundraising and Members at Large (2)

ARTICLE IV

- Section 1. **Meetings:** General meetings will be held at the request of the Music Director. Notice of the meeting shall be given to each member at least one week prior to the meeting.
- Section 2. **Order of Business:** At all meetings of the Boosters, the order of business shall be as follows:
- (a) Reading and approval of minutes of prior meetings
 - (b) Music Director Report
 - (c) Reports of officers

- (d) Reports of members
- (e) Treasurer's report
- (f) Old business
- (g) New business
- (h) Adjournment

Section 3. The President or Music Director shall call meetings of the Board of Directors, of his/her own initiative whenever in his/her judgment it may be deemed necessary. Notice of meetings shall be sent to member's five days before said meeting.

Section 4. Quorum: A majority of the Board of Directors present shall constitute a quorum for officers meetings.

Section 5. Decisions at a general membership meeting will be made by the majority of members present.

Section 6. Place of meetings: The meetings of the Board may be held in the City of Visalia, CA or any place in Tulare County. Meetings shall not be held outside the named state unless special reasons require otherwise.

ARTICLE V

Section 1. Election: The directors of the Boosters shall be elected at the annual meeting held at the first of the school year. Candidates will be elected by the majority of the members present.

ARTICLE VI

Section 1. Vacancies: If a vacancy occurs among the officers, the Board, shall appoint a member to fill the needed position.

ARTICLE VII

Section 1. Duties: President. The President shall preside at all Boosters meetings.

Section 2. Vice-President: In the absence of the President, the Vice-President shall perform his/her duties.

Section 3. Secretary: The secretary shall keep the minutes of all meetings.

Section 4. Treasurer: The Treasurer shall take charge of all receipts and monies of the Booster, deposit them in the name of the Boosters in a bank approved by the Board and disburse funds as ordered or authorized by the Board. He/she shall keep regular accounts of all receipts and disbursements submit financial records when

- requested, and give an itemized statement at regular meetings of the Boosters.
- Section 5. Public Relations Officer. The Public Relations Officer shall distribute written material to local papers, or media, on behalf of the music dept. The Music Director will authorize all material for said public distribution.
- Section 6. Historian, Photograph, video.....
- Section 7. Executive of financial instruments: The President and or Treasurer shall sign all contracts, checks or other written documents.
- Section 8. Members at large. Two representatives from the general membership will act on behalf of the general membership.

ARTICLE VIII

- Section 1. Term of office:
- Section 2. President - Candidates for the office of President will be elected to a two year term.
- Section 3. All other candidates for office of Vice President, Secretary, Treasurer, Public Relations Officer, Historian, Representatives at Large will all carry a one year term.

ARTICLE IX

- Section 1. Compensation. Neither the officers, music director nor members serving on a committee shall receive any salary or compensation for services rendered to the Booster club.

ARTICLE X

- Section 1. Rules and Regulations for Board of Directors: Any officer whose conduct, shall in the opinion of the Board of Directors, or the Music Director, be considered detrimental to the welfare of the Boosters may be expelled from membership by a vote, of two-thirds of the entire Board.

ARTICLE XII

- Section 1. Amendments: These Bylaws may be amended only by a two-thirds majority vote of the members present at a Board of Directors meeting of the Boosters, provided notice of the purpose of proposed amendment has been stated in the call for the meeting.

Adopted this 21st day of June, 2005.

Diane Jepson, President
Diane Jepson

Joni Ward, Vice-President
Joni Ward

Darlene Hildreth, Secretary
Darlene Hildreth

Michael Tackett, Director of Band and Orchestral
Michael Tackett Activities